

Action research project: Making Moodle more inclusive

Participant Information Sheet

What is my connection to BA PID?

I am a Senior Digital Learning Coordinator at CSM and I have been working on redesigning the BA PID Moodle pages since last year.

What is the research project?

As part of my PgCert in Academic Practice in Art, Design and Communication at UAL, I have chosen to take a deeper look at how we can make Moodle as accessible and inclusive as possible.

Although I will be asking for feedback from the whole student cohort as part of the Moodle redesign, **this** research project is specifically focussing on students who are neurodivergent, visually impaired or who identify as disabled. I am interested in the way students use Moodle, what works and what needs to be improved.

What does it mean to take part?

The research project will include a short online questionnaire and a focus group of up to 8 students. Responses will be analysed thematically and you will have the opportunity (but no obligation) to comment on the final report.

1. **Completion of online questionnaire** prior to focus group: (estimated time 5mins). This will give the opportunity to provide confidential feedback and you will also be asked what your neurodiversity or disability is. This information will be confidential.
2. **Focus group:** (60mins, in-person at Kings Cross, scheduled to fit in with your studies). A group discussion amongst the participants about what works and what doesn't, based on a series of prompts. You won't be asked to disclose your neurodivergence or disability to other participants. The discussion will be audio recorded and transcribed, and facilitated by me and my colleague, Sarah Leontovitsch, as an observer.

If you would like to participate but would prefer to talk in a 1:1 situation, we can arrange a 1:1 interview on campus, which would be approximately 30 minutes.

If you choose to take part, you will be free to withdraw your participation at any point. You do not need to give any reason for deciding not to take part and it will in no way affect your studies.

Who can take part and what is the benefit?

We would love to hear from any BA PID students who have a neurodiversity, a visual impairment or who identifies as disabled.

It is an opportunity to shape the way the way that BA PID Moodle pages are designed, to improve them and to influence the design of a CSM Moodle template for the whole college.

Will my participation be kept confidential?

Yes. Your anonymity is very important. The information about you will be confidential to me, as the researcher and my colleague Sarah Leontovitsch, as the observer in the focus group.

You will not be identified individually in the research outcomes. If I quote anything you have said, it will be anonymous. An example might be, 'Student A said that she preferred...'. If you would like your name attributed to any comment, you will be able to request this.

What will happen to the results of the research project?

Analysis from the questionnaire and focus group, including quotations from you, will contribute to an academic report. Your words may also be used (anonymously) in academic reports, papers or conference presentations. These may appear online.

What will happen to my data?

All participant data will be stored in line with GDPR and UAL guidelines. Identifying data including the online questionnaire and consent forms will be stored on my password protected UAL OneDrive account. Participants will be given letters in place of names for use during analysis, to maintain confidentiality. E.g. Student A, B, C.

All identifying data will be held until July 2024, when it will be permanently deleted. Anonymised data will not be deleted and may appear in research papers as described above.

Participants are welcome to ask questions about their data and the research process at any time during and after the project.

To take part, please complete the [Participant consent form](#) or scan the QR code. Thank you!

Contact for further information:

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